

**Certification Assessment**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Location: \_\_\_\_\_ Score: \_\_\_\_\_

- 1 What is the primary purpose of this SOP?**
  - A. To track customer payments
  - B. To manage the dispatch and return of distribution trailers
  - C. To oversee warehouse construction
  - D. To schedule employee shifts
  
- 2 Who is responsible for managing all personnel, operations, asset management, and procurement in the distribution division?**
  - A. Distribution Specialist
  - B. Distribution Manager
  - C. Distribution Warehouse Manager
  - D. Fulfillment Specialist
  
- 3 What software is used for logistics management and asset tracking?**
  - A. Oilcountry OS
  - B. Verizon Connect
  - C. Ironsight
  - D. Enverus Open Ticket
  
- 4 What must the Distribution Dispatcher do after receiving a customer order?**
  - A. Create a new warehouse inventory
  - B. Assign the order to a carrier immediately

- C. Confirm the order and create an Ironsight logistics workorder
  - D. Load the trailer themselves
- 5 What document does the Distribution Specialist use to track physical inventory verification?**
- A. Inflow sales order
  - B. Ironsight logistics workorder
  - C. Oilcountry OS shipping document
  - D. Verizon Connect tracking report
- 6 What must the carrier do before delivering a trailer to the designated customer location?**
- A. Perform a full pretrip inspection of the trailer and secured contents
  - B. Contact the Distribution Manager for approval
  - C. Report to the used material receiving yard
  - D. Fill out a customer satisfaction survey
- 7 When a trailer is returned, who is responsible for inspecting and confirming material usage?**
- A. Distribution Warehouse Manager
  - B. Used Material Receiving Yard
  - C. Fulfillment Specialist
  - D. Carrier
- 8 What is the final step in the trailer repackaging process?**
- A. Move the trailer to the designated staging zone and notify the Distribution Specialist
  - B. Confirm the trailer's GPS location

- C. Deliver the trailer directly to the customer
- D. Create a new invoice before sending it for delivery

**9 Did you read and understand this SOP?**

- A. Yes
- B. No